

TOWN OF ARLINGTON  
Planning Commission Meeting at 6:30  
February 26, 2025

**Public Hearing**

Chair Ryan Ringelstetter called the Public Hearing to order at 6:30pm.

Hear request from Clack Corp for a Conditional Use Permit to rent out the building for short-term temporary use as a training facility for a college/university track. Temporary uses are permitted or conditional within the C-3 Highway Interchange district, depending on the use. College or University as a primary use is conditional within the C-3 district. When a temporary use is limited, but recurring in nature, a Conditional Use is typically required in addition to the Temporary Use Permit, as seen in this request. The proposed training facility will only be utilized while a new, permanent facility is constructed. All activities will occur indoors. There will be approximately 50 individuals at practice at any one time. The facility will be used during the months of January, February, and March only, and a Temporary Use Permit will need to be issued prior to each training season. Temporary Use Permits are issued administratively, so no additional public hearing will be required during this annual process. The team anticipates using the facility for 5 hours between 7:00 am and 7:00 pm daily. The facility will likely be used anywhere between 5 and 7 days per week, depending on the competition schedule. Athletes will be bussed in from the university, so parking needs will be minimal. The facility will be used for training only, and no competitions or outside/public use will occur.

No one attended the public hearing, nor did anyone ask any questions.

MSC Walz/Moll Adjourn the Public Hearing at 6:35pm

**Planning Commission Meeting**

Chair Ryan Ringelstetter called the Planning Commission to order at 6:36pm, with all commission members present.

Guests present were Ed Kallas with Roth Professional Services, Paul Johnson with Boardman & Clark, Jason King & Doug Tiedt with UW Madison, and Todd Milewski with WI State Journal.

Chairman Ringelstetter to forgo with the reading of February 5, 2025, meeting minutes.

MSC Walz/Mulcahy to nominate Ryan Ringelstetter a new planning commission chairman. There were no other nominations.

Ryan Ringelstetter voted. All approved.

Hear request from Clack Corp. for a Conditional Use Permit to rent out the building for short-term temporary use as a training facility for a college/university track. Temporary uses are permitted or conditional within the C-3 Highway Interchange district, depending on the use. College or University as a primary use is conditional within the C-3 district. When a temporary use is limited, but recurring in nature, a Conditional Use is typically required in addition to the

Temporary Use Permit, as seen in this request. The proposed training facility will only be utilized while a new, permanent facility is constructed. All activities will occur indoors. There will be approximately 50 individuals at practice at any one time. The facility will be used during the months of January, February, and March only, and a Temporary Use Permit will need to be issued prior to each training season. Temporary Use Permits are issued administratively, so no additional public hearing will be required during this annual process. The team anticipates using the facility for 5 hours between 7:00 am and 7:00 pm daily. The facility will likely be used anywhere between 5 and 7 days per week, depending on the competition schedule. Athletes will be bussed in from the university, so parking needs will be minimal. The facility will be used for training only, and no competitions or outside/public use will occur.

Ed Kallas with Roth Professional, the Town of Arlington engineer, requested clarification on a few items regarding the CUP. Confirm the time of use has been confirmed for November, December, January, February & March and hours of training would be between 7am-7pm. Confirm approvals from either municipal fire or building code official for temporary occupancy. Also confirm access through the easement agreement with Furst-McNess.

Chairman Nate Moll confirmed that Arlington Fire Department has done an updated review of the building, and it has passed, and will be filed with the county.

At this time the access is open to Furst-McNess.

Jack King with UW Madison confirmed that buses will be transporting the athletes to the facility, along with coaches and trainers. So, traffic would be minimal.

MSC Walz/Mulcahy to recommend approval the Conditional Use Permit. The Planning Commission also recommends it be approved thru 2026, unless there are any complaints.

MSC Moll/Severson to adjourn the meeting at 7:13pm.

Becky Struck, Clerk